

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, June 13, 2023, 7:00 p.m.

1) CALL TO ORDER – Honorable Mayor Derrick Burgess

- a) Pledge of Allegiance
- b) Roll Call

2) EXECUTIVE CLOSED SESSION

3) APPROVAL OF MINUTES

- a. Approve the Journal of Proceedings for the Board Meeting (Sine Die) of 05/09/2023

Trustee Williams moved, and Trustee Coleman seconded the motion
Recommended edits to be provided

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, and Williams

NAYS: None

Motion Carried

- b. Approve the Journal of Proceedings for the Board Meeting (Inaugural) of 05/09/2023

Trustee Williams moved, and Trustee Coleman seconded
Recommended edits to be provided

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, and Williams

NAYS: None

Motion Carried

- c. Approve the Journal of Proceedings for the Committee Meeting on 05/16/2023

Trustee Williams moved, and Trustee Burns seconded
Recommended edits to be provided

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, and Williams

NAYS: None

Motion Carried

- d. Approve the Journal of Proceedings for the Special Board Meeting on 05/16/2023

Trustee Williams moved, and Trustee Johnson seconded

Recommended edits to be provided

On Roll Call

AYES: Trustees Burns, Coleman, Johnson, Sapp, and Williams

NAYS: None

Motion Carried

4) PUBLIC COMMENT

5) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess read into record two statements resulting in the following:
 - i. Veto Ordinance 23-002, AN ORDINANCE AMENDING ARTICLE IV "OFFICIALS AND EMPLOYEES" OF CHAPTER 2 "ADMINISTRATION" OF THE MUNICIPAL CODE OF THE VILLAGE OF SAUK VILLAGE, ILLINOIS SPECIFICALLY AS TO THE POSITION OF HUMAN RESOURCES CONSULTANT
 - ii. Veto Ordinance 23 – 003, AN ORDINANCE CREATING THE POSITION OF INTERNAL AUDITOR TO THE BOARD OF TRUSTEES FOR THE VILLAGE OF SAUK VILLAGE
 - iii. Mayor Burgess appealed for understanding and positivity towards the upcoming festival
- b. Village Clerk - Marva Campbell-Pruitt
 - i. Reminded everyone of the need to purchase village licenses. She provided the report of animal tags – only twenty sold. Th Have not sold 500 vehicle stickers, but have collected \$9419
 - ii. Discussed the Community Partnership and the process for communications from one entity to the next. Communications should go through Serena Durr-Jones and the Village Clerk.
 - iii. Announced the Community Yard Sale on August 26th and asked others not to plan another event.
 - iv. Reminded everyone who use the Rotunda for meetings, The tables and chairs must be put back. She reminded to use the calendar for intended meetings so that they do not overlap
 - v. The Resident Handbook was updated and is at the front counter and will be placed on the website
 - vi. Appealed to Department Heads to submit their reports by 10:00 a.m. on the Friday preceding the Board Meeting.
- c. Village Treasurer – None
- d. Corporation Counsel – Ancel Glink Attorney Bolin was present and had no report
- e. Village Engineer –Melanie Arnold, Robinson Engineering was not present

6) REPORTS OF DEPARTMENTS

- a. Police Department – Administrator Williams read the report
 - i. Calls for Service 562 Arrest 19
 - ii. The Chief participated in the Olympic Torch Run

- iii. Criminal investigation stemming for a June 6th car jacking event was updated with the charges imposed
- b. Fire Department – Chief Stephen Barrett reported
 - i. Calls for Service 98 No major incidents
 - ii. There will be a Chili Cook-off and vendors at a sponsored event
 - iii. Testing of Tornados will occur each first Tuesday
 - iv. Announced the Village-owned Ambulance Service
 - v. Provided safety tips for warm weather
 - vi. Reminded that open burning is illegal
 - vii. Announced the Fire Department is an emergency center and other initiatives to support the senior citizens
 - viii. Announced a Blood Pressuring Screening in July
- c. Finance Department – Interim Director Renee Lewis
 - i. Reported the collection of \$824,000 in water bill payments
- d. Village Administrator – Director Timothy Williams reported:
 - i. Appreciated the warm welcome received
 - ii. Asked to pray for M. Arnold and her family
 - iii. He has toured the Village
 - iv. Announced a meeting for the website at 10:30 a.m.
 - v. Developing plans of Operations
- e. Community Development – Not present
- f. Public Works – Director Anthony Gilyard No report

7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a. Public Health & Safety - Trustee Aretha Burns
 - i. Thanked the Mayor for words of encouragement
 - ii. Spoke of the difficulties experienced when no procedures are in place. She spoke of disparities in departments and expectations. Requested ordinances and regulations for permits
 - iii. Advised vendors desiring to withdraw from the festivals to notify her
 - iv. Announced the next meeting on June 28th
 - v. Vendor requirements were clarified
- b. Public Services - Trustee Raven Johnson
 - i. Announced the meeting in the Rotunda the next day
- c. Ordinance Review - Trustee Arnold Coleman
 - i. Announced the next meeting on 6/26 at 7:00 p.m.
- d. Budget, Finance & Audit - Vacant
- e. Housing and Intergovernmental Relations - Trustee Diane Sapp had no report
- f. Community Development - Trustee Debra Williams

- i. Sauk Talk Deadline 6/15
- ii. Spoke to the delay in receiving the Accounts Payable report and the process for reviewing invoices
- iii. Requested the postponement of approving all of accounts payable and the need for consistency

8) REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Committee – Chairman Emmett Farmer announced new programming
 - i. Senior Fit
 - ii. Senior Movies
- b. Fire and Police Commission – Chairman Francine Anderson
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter

9) PRESENTATION OF ORDINANCES AND RESOLUTIONS

NONE

10) UNFINISHED BUSINESS

None

11) NEW BUSINESS

a. Financial Matters:

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of _____, and authorize the Finance Department to Remit Payments

Trustee Williams moved. There was no second.

On Roll Call – Not taken

AYES: None

NAYS: None

Motion Failed

b. PETITIONS, AGREEMENTS, AND ACTION ITEMS

NONE

12) GENERAL COMMENTS FROM MAYOR BURGESS

Mayor Burgess reported that he was unaware of food vendors at the Festival. He had not received any requiring his signature for licenses.

13) ADJOURNMENT

- a. Having completed the business of the day, Mayor Burgess called for a motion to adjourn at 8:27 p.m. Trustee Williams moved, and Trustee Sapp seconded. The motion carried by a unanimous vote.

/S/ Marva Campbell-Pruitt, Village Clerk

/S/ Derrick Burgess, Mayor